

**SOAR ACADEMY BOARD OF DIRECTORS MEETING**

1301 E. 34<sup>th</sup> Street  
Tacoma, Washington 98404  
Wednesday, August 15<sup>th</sup>, 2018

**MINUTES**

- I. Call to Order 5:05 PM**
- a. Present in Person: Thelma Jackson, Andy Ferrera, George Meng; Beverly Grant arrived 6:25 PM
  - b. Intro of SOAR new members: Ron Pace (Ops Manager) & Kaja Kadima (Exec Admin Assist to the Principal)
  - c. Moment of Silence for Boquet Family
- II. Items for Board Action (Motion and Vote Required) 5:07 PM**
- a. Approval of board meeting minutes
    - i. Director Meng moved to approve May and June minutes; Director Ferrera seconded – approved 3:0
- III. Correspondence 5:07 PM**
- a. Andrea & Lihi: entrance conference for State Auditors
    - i. Issues: Every college degrees needed
    - ii. Best Company not reporting numbers accurately
    - iii. Open meeting acts
  - b. Notifications:
    - i. Nutrition Audit
  - c. SAO Conference/Audits:
    - i. OPMA Training: 3 members needed to sign OPMA Forms (Thelma & George signed today).
  - d. Sent out Soar Handbook (Updated)
    - i. Staff Handbook not yet finalized (Being updated by Seneca & HR Director)
  - e. Change of Address for Soar Academy
    - i. Google still need to be updated as well as business cards & letterhead.
- IV. Public Comment 5:11 PM**
- a. Potential Board member (Mr. Wallace) introduced himself
- V. Executive Reports**
- a. Board Chair Report, Thelma Jackson 5:13 PM
    - i. Not a ton rom Thelma as she has been in touch with all
    - ii. KaBoom 08/25/18: is going well. Last conference call is tomorrow.
    - iii. Discussion of approval: playground to be dedicated to Boquet Family. Ideas/Suggestions??? ... are welcomed: Not entire

playground , maybe part of it so that Sensitive Soar Families are not constantly reminded.

- b. School Leader Report, Andrea-Dailey Michaux 5:19 PM
  - i. Cynthia has been attending community outreach to bring awareness about Soar
  - ii. 50 students is the grade level goal
  - iii. Projected to come: 7, for a total of 211
  - iv. Grief counseling available after the tragedy
  - v. Kindergarten: historically full, what happen this year? Different ways of outreach, transportation: from/to daycares (Routes)
  - vi. Intro to Green Dot guests – thank you from the Board for making co-location possible

**VI. Committee Updates**

- a. Finance, Bryce Fleming from EdTec and George Meng 5:36 PM
  - i. Multi-Year budgeting shows that after next year SOAR moves to sustainable funding
  - ii. Approved budget
  - iii. Reviewed financial dashboard
  - iv. Several options exist to help with operating income concerns
- b. Governance, Lihi Rosenthal 5:52 PM
  - i. We will vote on Sam today!
- c. Development Committee, Lihi Rosenthal 5:52 PM
  - i. Seneca is assisting with grant writing (submitted a \$100K request to City of Tacoma), using KaBoom to help spread the word
- d. Academic Excellence, Lihi Rosenthal 5:53 PM
  - i. SBAC results reviewed, will have a longer AE update next time

**VII. Items for Board Approval 6:20 PM**

- a. George makes a motion to approve items i-vii (A-G on agenda):
  - i. 18-19 Budget
  - ii. 18-19 Regular Board Meeting Calendar
  - iii. Revised Financial Policies and Procedures
  - iv. Public Records Act (PRA) Policies and Procedures
  - v. Continuance of Policies and Procedures along with 18-19 adopted changes: SpEd, ELL, HCAP, McK-V, Title I, 504, Discipline
  - vi. Board Member Nomination: Sam Dinning
  - vii. Check Registers for June and July 2018
- b. Andy seconds motion
- c. Motion passes 3:0

**VIII. Announcements and Upcoming Events 6:30 PM**

- a. **Next General Meeting:** Wednesday, October 17 from 5:00-7:00pm at 1301 E. 34<sup>th</sup> Street, Tacoma WA 98404

**IX. Adjournment 6:30 PM**