



SOAR Academy is a Tacoma charter public school committed to providing an enriching and welcoming school community for a diverse student body from across Pierce County. First opened in the fall of 2015, SOAR currently serves K-3rd grade students and will grow to serve 4th and 5th grade students in the 2018-2019 school year. SOAR will continue to grow until reaching its full size as a K-8 school.

At SOAR, all learners are provided with a highly rigorous, engaging and personalized education, along with the individualized supports they need to thrive within an inclusive educational setting. Through the practice of culturally responsive pedagogy and strategic arts integration, we ensure students are developing the critical thinking skills and healthy habits of mind that are necessary for success in both school and life. As a member of a trans-disciplinary school-based team, the school leader will help prepare all students to be productive, contributing members of our increasingly global community and economy.

WWW.SOARACADEMIES.ORG

SOAR ACADEMY

Substitute Teacher

2018 - 2019

SOAR Academy is seeking substitute teachers in the absence of regular classroom teachers to help students learn subject matter and skills that are required for scheduled lessons and to provide meaningful instruction for assigned classrooms.

Job Duties:

- Reports to school office at 8:00am to pick up materials and schedule of classes, and return materials at the end of the school day.
- Follows sign-out procedures at 3:45pm as prescribed by the office staff.
- Carries out a program of study prescribed in the lesson plans left by the classroom teacher.
- Creates a classroom environment that is conducive to learning and appropriate to the maturity and interests of the students.
- Guides the learning process toward the achievement of curriculum goals and objectives as indicated in the lesson plans for the lessons, units, or projects assigned.
- Employs instructional methods and materials that are most appropriate for meeting lesson objectives.
- Maintains a neat and orderly classroom. Straightens chairs, tables, clears chalkboard, etc.
- Takes attendance in accordance with school procedures.
- Indicates to students at beginning of class the basic expectations for behavior in the class in accordance with school policies.
- Insures that the students are never left unattended in the classroom or other areas of the building.
- May perform duties usually required of absent teacher such as lunchroom duty, hall monitoring, etc.
- Knows emergency evacuation routes posted next to the classroom door.
- Knows procedures for referring students who are disciplinary problems.
- Knows school procedures and regulations.
- Performs other related duties as directed by principal or director of operations.

Minimum Qualifications:

Must hold a Washington state substitute or emergency substitute certificate.

Equal Employment Opportunity Commitment

SOAR Academy is an equal opportunity employer and thus affords equal employment and advancement opportunity to all qualified individuals without regard to race, creed, color, religion, national origin, ancestry, gender, sexual orientation, pregnancy, age, disability, marital status, medical condition, or any other classification and provides equal access to the Boy Scouts and other designated youth group that is protected under applicable local, state or federal law. The following employee has been designated to handle questions and complaints of alleged discrimination:

Title IX Coordinator:
Assistant Principal
2136 MLK Jr Way
Tacoma, WA 98405
253-444-6759

Civil Rights
Coordinator: School
Principal
2136 MLK Jr Way
Tacoma, WA 98405
253-444-675

504/ADA Coordinator:
School Principal 2136
MLK Jr Way Tacoma,
WA 98405
253-444-6759

Please email a resume and cover letter to jobs@soaracademies.org